



220 w broadway, madison, wi 53716
(608) 223-9300
www.rutabaga.com

Rutabaga Paddlesports is seeking a full time manager for seasonal employment at our rental location at Olbrich Park!

Job Title: Olbrich Park Boat Rentals Manager

Responsibilities:

- Manage Rutabaga's Olbrich Park rental location, including staff
- Schedule staff work hours (2 full time, 7 part time)
- Answer phone calls and manage reservations
- Assist customers in launching and landing kayaks and SUP boards
- Maintain, clean, and repair boats, gear and facilities
- Monitor weather and other environmental conditions
- Ensure that Rutabaga's policies and procedures are implemented and followed
- Manage risk for customers and recognize potential problems before they arise
- Communicate and work with diverse audiences
- Sell small items such as drinks, paddling accessories, snacks, etc
- Manage and re-order concession inventory
- Create an atmosphere for customers to have fun and memorable experiences!

Qualifications:

- Enjoy the outdoors and being around boats and people
- Experience supervising staff
- Self motivated and able to work with limited day-to-day supervision
- Responsible and punctual
- Superb customer service skills
- Well organized and detail oriented
- Must be able to lift up to 50lbs, move boats, and spend multiple hours outside
- Comfortable using computers (online rental software, weather websites, Google sheets, Square point of sale software - training provided)
- Paddling experience is preferred, but not required – professional development training is provided
- Must be able to attend training the week of May 14 (times based on staff availability)
- Must have open availability in the summer
- First aid and CPR certifications are required by start date.

Work Hours: This is a full time position - 40 hours/week. Work hours will be between 9:30a-8:30p mid-May thru September. (Fri-Sun mid-May thru June 10, Mon-Sun June 11 thru September 3, Fri-Sun September 6 thru September 30.)

Salary & Benefits: \$12-12.50/hour. As part of our team you'll work with the best, have access to staff discounts, and participate in professional development training.

To Apply: Visit www.rutabaga.com/employment. Our application period will close February 18. We expect to conduct interviews February 19 through March 2.

Rutabaga is an Equal Opportunity Employer. We make hiring decisions based on qualifications, not on age, race, ethnicity, religion, gender, sexual orientation, or ability.