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www.rutabaga.com

Rutabaga Paddlesports is seeking assistant managers for seasonal employment at our rental location at Olbrich Park!

**Job Title:** Olbrich Park Boat Rentals Assistant Manager

**Responsibilities:**

- Manage rental staff
- Answer phone calls and manage rental reservations
- Assist customers in launching and landing kayaks and SUP boards
- Clean, maintain and repair boats, gear and facilities
- Monitor weather and other environmental conditions
- Ensure that Rutabaga's policies and procedures are implemented and followed
- Manage risk for customers and recognize potential problems before they arise
- Communicate and work with diverse audiences
- Sell small items such as drinks, paddling accessories, snacks, etc
- Perform inventory counts and communicate re-ordering needs
- Create an atmosphere for customers to have fun and memorable experiences!

**Qualifications:**

- Enjoy the outdoors and being around boats and people
- Experience supervising staff is preferred
- Self motivated and able to work with limited day-to-day supervision
- Responsible and punctual
- Superb customer service skills
- Well organized and detail oriented
- Must be able to lift up to 50lbs, move boats and spend multiple hours outside
- Comfortable using computers (online rental software, weather websites, Google sheets, Square point of sale software) – training is provided
- Paddling experience is preferred, but not required – training is provided
- Must be able to attend training between May 10 - May 21<sup>st</sup> (exact dates based on staff availability)
- Must have open availability in the summer
- First aid and CPR certifications are required by start date

**Work Hours:** Part time positions are available. Work hours will be between 9:30am-8:30pm mid-May thru September. Open Friday-Sundays only Memorial Day weekend thru June 13<sup>th</sup>, then Monday-Sundays June 14 thru Labor Day, then Saturday-Sundays only, September 11 thru September 26<sup>th</sup>.

**Salary & Benefits:** \$11-\$11.50/hour. As part of our team you'll work with the best, have access to staff discounts, and participate in professional development training.

**To Apply:** Visit [www.rutabaga.com/employment](http://www.rutabaga.com/employment). Our application period will close March 21<sup>st</sup>. We expect to conduct interviews the following week or two.

Rutabaga is an Equal Opportunity Employer. We make hiring decisions based on qualifications, not on age, race, ethnicity, religion, gender, sexual orientation, or ability.